

**JOHN BRASH & CO. LIMITED**

**HEALTH & SAFETY**

**POLICY**

**JohnBrash**

Issue Date: October 2011

# JOHN BRASH & CO. LIMITED

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# HEALTH AND SAFETY POLICY MANUAL

## PART 1 – THE POLICY

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# HEALTH AND SAFETY POLICY MANUAL

## INTRODUCTION

### PART 1 – THE POLICY

#### 1.1 Introduction

The Director's of the Company place great importance on, and are committed to, ensuring the Health and Safety of all employees and any other person who could be affected by the Company's activities.

This Policy document has been prepared in accordance with the requirements of the Health and Safety at Work etc Act 1974, and related legislation and is issued for the direction, guidance and information of all employees, suppliers, customers and members of the public to whom it may relate.

The objectives, aims and targets of the Policy are based on the following principles:

To minimise the number of accidents that may or may not cause injury or harm to all employees, contractors and visitors.

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# HEALTH AND SAFETY POLICY MANUAL

## 1.2 COMPANY HEALTH & SAFETY POLICY 2011

It is the policy of John Brash and Co. Limited to comply with the Health and Safety at Work etc Act 1974 and other relevant English and European Law in order to maintain a safe and healthy environment. Our safety management system provides the controls necessary to ultimately achieve an accident and risk free workplace. All employees are provided with Instruction, Information, Training and Supervision as is necessary to implement our Health and Safety Policy. John Brash and Co. Limited also accepts its duty to protect Contractors, Visitors and the General Public who may be affected by our operations.

We will provide and maintain safe plant and equipment and ensure the safe handling of substances and articles. Consultation and communication is carried out by Management briefings and via the Health and Safety Committee and Communication cells.

### Organisation to deliver Health and safety.

In order to ensure control the following persons have prime responsibilities.

- The Directors of John Brash and Co. Limited will provide sufficient resources to implement the Health and Safety Policy and have overall responsibility for the sites operations.
- The Operations Director is responsible for recruitment, training and continuous development of staff in order to comply with the systems designed to ensure the Health, Safety and Welfare of the workforce, visitors and the public.
- The Safety, Health and Environmental Manager is responsible for co-ordinating all, safety, health and environmental matters and to ensure everyone is aware of their responsibilities with regard to current legislation. In addition, the Health and Safety Manager is responsible for reviewing this policy and communicating changes to all members of staff.
- The Supervisors are responsible for all health and safety within their areas of control.
- All members of staff are responsible for complying with all training and instructions in order to ensure their health and safety whilst at work, together with the reporting of deficiencies or defects discovered to their immediate Supervisor.

### Arrangements for implementing and maintaining the management system.

The management of health and safety within the Old Shipyard site is defined by a Safety Management System which formalises and specifies how management and staff work safely at their place of work in accordance with our standard operating procedures and current legislation.

Signed .....  
Company Secretary John Brash & Co. Limited

Date ..... 6<sup>th</sup> October 2011

Signed .....  
Director of Safety

Date ..... 6<sup>th</sup> October 2011

# HEALTH AND SAFETY POLICY MANUAL

## OBJECTIVE, AIMS AND TARGETS

### 1.3 OBJECTIVE, AIMS AND TARGETS

#### 1.3.1 OBJECTIVES

The objective of this policy is to prevent loss or damage to the Company's assets. The most valuable of these assets are our employees but property (personal or Company), plant, equipment, or unplanned interruptions to the work process come within the scope of the Policy.

#### 1.3.2 AIMS

The specific aims of the Company on matters of Health and Safety are:

1. To foster among all our employees the attitude of mind that safe working is an integral part of all activities at work.
2. To organise, maintain and encourage Safety Representatives and Committees to stimulate joint consultations.
3. To set and maintain high standards of safety through the identification of hazards and establishing procedures and safe systems of work to control them.
4. To provide and maintain working conditions, equipment, articles and substances that are, so far as is reasonable practicable, free from risk to Health and Safety.
5. To ensure that all persons are adequately instructed in their duties suitably trained and supervised.
6. To maintain constant interest in the general aspects of safety and tidiness, by making regular plant inspections.
7. To ensure that protective equipment and devices are available, provided, maintained and used where necessary.
8. To regularly monitor and measure the Company's state of Health and Safety, and to review this Policy annually or more frequently should the need arise.

#### 1.3.3 TARGETS

The ultimate target is that there shall be zero incidents. En route to achieving this target, interim targets may be set. Such targets will be reviewed annually.

#### 1.3.4 BEHAVIOURAL SAFETY KEY PRINCIPLES

- a) Safety is a Line Management responsibility.
- b) All injuries and occupational illnesses can be prevented.
- c) All construction and operating exposures can be reasonably safeguarded.
- d) Line Management has a responsibility to train all employees to work safely.
- e) Working safely is a Condition of Employment
- f) Preventing injuries and incidents is good business.

Behavioural safety observation is an externally accredited and proven means of significantly reducing accidents in the workplace to both employees and contractors.

We empower selected, trained employees to carry out behavioural safety observations, in accordance with best practice with the overriding goal of engaging the entire workforce in achieving zero accidents.

# **HEALTH AND SAFETY POLICY MANUAL**

## **OBJECTIVE, AIMS AND TARGETS**

### **1.4 COMMUNICATION OF THE POLICY**

Appendix 1 to this document defines the means by which the Company and its Employees meet the requirements of the Policy.

# HEALTH AND SAFETY POLICY MANUAL

## OBJECTIVE, AIMS AND TARGETS

### 1.5 MONITORING OF THE SAFETY POLICY

Monitoring the effectiveness of the Health and Safety Policy is essential to maintaining a safe and healthy working environment and particular attention will be paid to:

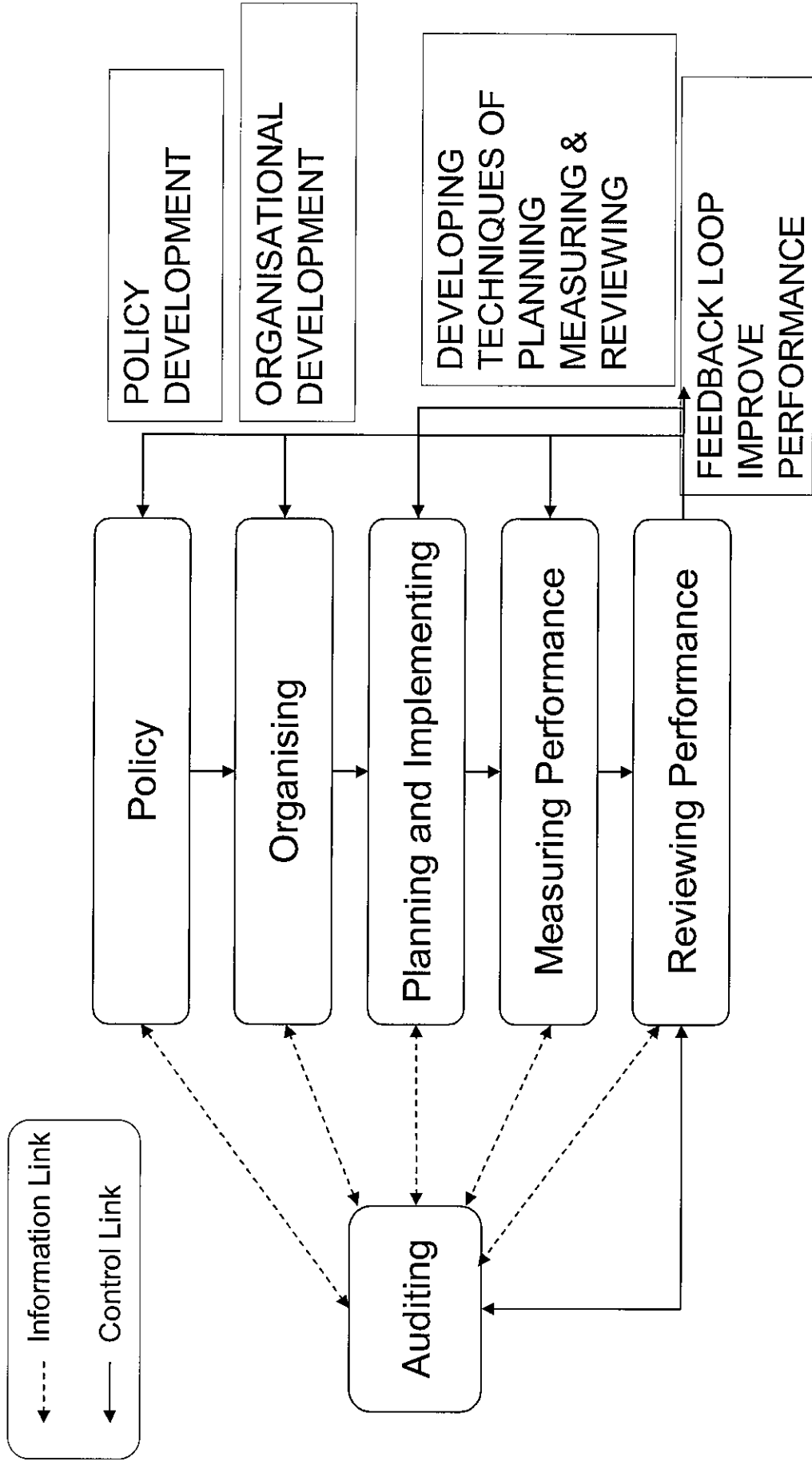
- a) The accident and ill health record of the undertaking.
- b) The standards of compliance with legal requirements and the Code of Practice relating to Health and Safety.
- c) The extent to which the undertaking specify and achieve, within a given time scale, certain long-term objectives.
- d) The extent of compliance with the Organisation and Arrangements Sections of the Company's own Policy Statement including in particular the systems of work developed by the Company to meet its own needs.

Appendix 1

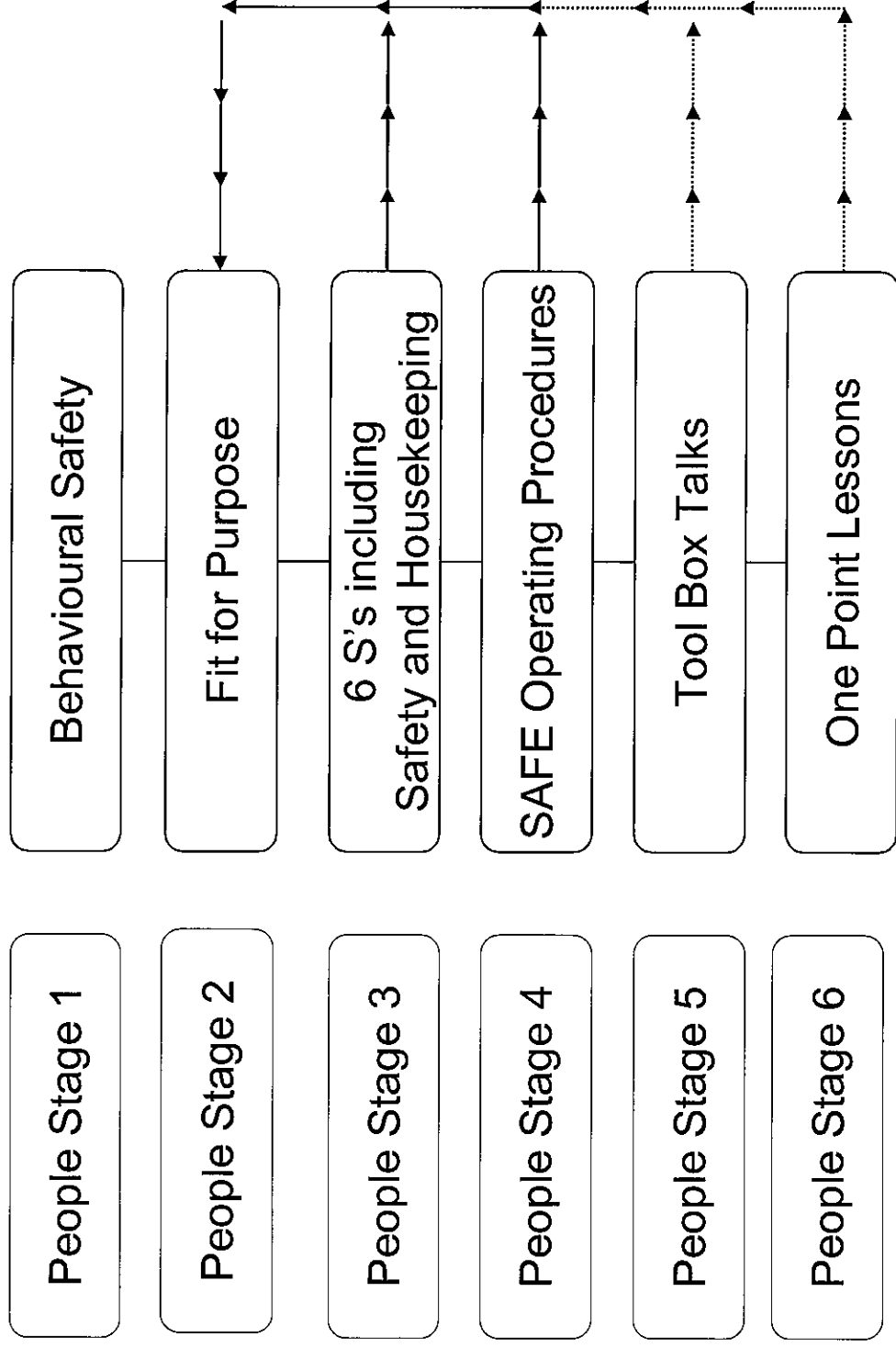
# Communication of the Policy

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# HSE Health & Safety Guidance 65



# Safety Management for People



# Safety Management for Machinery

